

No.EDN-U(G-II)Elem/Gen- 1262  
Office of the  
Deputy Director of Elementary Education  
Una,Distt.Una(H.P.)  
Dated:-

Una,the 25 March,2021

To,

(1)All the Principals/Headmasters/Incharges  
GSSS/GHS/GMS Distt .Una(HP)

(2)All the BEEO's/ All the Manager of Pvt. Schools  
in Distt .Una(HP)

Subject:-

Regarding writing names in Both Language Hindi and English  
in SLC's.

Memo,

It has come to the notice of the undersigned that many students of District Una are coming in this office for correction of name due to spelling mistakes. It may be due to wrong spelling either in Hindi or English while issuing school leaving certificate.

It is therefore advised to write names of the students/parents in Hindi and English (Both) to avoid any mistake in future.

Dy. Director Elementary Education  
Una Distt.Una(H.P.)