

No: EDN-U-(E-V)- Trans. Elem /2023- 1135
Office of the,
Deputy Director Elementary Education
Una, Distt Una (H.P.)
Dated 25/03/23

OFFICE ORDER

With the prior approval of the competent authority the v following C&V Teachers is/are hereby transferred / adjusted in the institutions indicated against each name with immediate effect. The transfer / adjustment will be subject to the conditions given overleaf :-

Sr. No	Name & Designation Sh / Smt	From	To	Remarks
1	Kamana Devi, Shastri	GHS Bane di Hatti u/c GSSS Mubarikpur	GHS Mairi	Against Vacancy, Without TTA/JT, in condonation of short stay, in relaxation of ban on transfers.
2	Mohd. Hanif., PET	GSSS Kalruhi	GSSS Nehrian	Against Vacancy, Without TTA/JT, in condonation of short stay, in relaxation of ban on transfers.
3	Rani, LT	GSSS Gindpur Maloun	GSSS Bharwain	Against Vacancy, Without TTA/JT, in relaxation of ban on transfers.
4	Chanderwali, LT	GSSS Ramnagar Nakroh	GSSS Pirthipur	Against Vacancy, Without TTA/JT, in relaxation of ban on transfers.

NOTE:-

1. While implementing above transfer of the teachers ,the norms and standards for providing teachers in a school as contained under Sr. No. 1(b) in the schedule of RTE Act /2009 be complied strictly . In case any violation of these instructions you will be entirely responsible.
2. In case of Contract Teacher, if stay is more than one year and stands condoned and relaxation in Contractual policy has been accorded , the transfer orders may be implemented, otherwise case(s) may be referred back with complete feasibility report.
3. In case of regular teacher , if stay is more than one year and stands condoned, the transfer orders may be implemented otherwise case(S) may be referred back with complete feasibility report.However services as para teacher/Contract /PTA-GIA in the same school will be counted for stay purpose.

*Deputy Director Elementary Education,
Una Distt Una (HP)*

Endst.No. Even Dated Even

Copy forwarded to the following for information and necessary action:-

1. The Director of Elementary Education HP Shimla for information w. r .to their order No: EDN- Ele(III) B(6)-2/2011- C&V(UNA) Transfer (A) dated 15.03.2023.
2. The Principal GSSS Mubarikpur/Chawkimaniar/Badoli/Kalruhi/Nehrian/ Gindpur Malaun/ Bharwain/ Ramnagar Nakroh/ Pirthipur GHS Mairi Distt. Una for information and necessary action compliance. He will also ensure that the joining and relieving report be sent to this office immediately on joining / relieving of the official concerned against clear cut vacancy. If transferee does not join his new place of posting within stipulated period, the concerned head of institution inform to this office immediately for disciplinary action.
3. The Individual concerned .

*Deputy Director Elementary Education,
Una Distt Una (HP)*

Terms and Conditions for transfer(S) /Adjustment (S)

1	The transfer(S)/adjustment (S) be implemented as per the policy for transfer of teachers in Edu. Deptt. (H.P) approved by the HP Department of Personal vide office memorandum No. PER(AP-B)E(3)-17/2012 dt: 10 th July 2013. Clause No 8.
2	It should be ensured that no stay order has been issued by any court of Law qua the posts involved in the transfer(s)/ adjustment (S)
3	If the teacher has earlier been transferred on administrative ground/ public interest then the case may be referred back for further directions.
4	The teacher under transfer from non-difficult /non -tribal area to difficult /sub -Cadre/ tribal area shall move first.
5	The teacher under transfer from difficult/Sub-cadre/tribal area shall be relieved only after the joining of his/her substitute
6	The teacher working under contract/Para teacher policy will be considered eligible for transfer against vacancy only after the completion of minimum tenure of three years and they do not replace a regular teacher as per Govt. Notification dated 22.08.2012.
7	The teacher on Ist appointment in difficult/Sub-cadre/tribal areas will be considered Eligible for transfer only after the completion of minimum tenure of five years
8	The school must not be left without teachers in any condition.
9	No surplus arrangement/mal adjustment is made.
10	Normal stay is as per the transfer policy dated 10.7.2013 unless Condoned by the competent authority.
11	The recommendations of the general body of the school management committee made on the completion of the academic session are also been kept in view.
12	If more than one approval has been received for the same station simultaneously then the matter be referred back for further orders.
13	If the approvals for transfer have been conveyed on mutual basis, then the mutual Consent be confirmed before implementation.
14	The transfer orders of craft Teacher are to be implemented along with post ensure that there will be single post of Craft Teacher in the institution.
15	In case of Contract teacher, if stay is more than one year and stands condoned in relaxation of Contract policy ,then the orders may be implemented ,otherwise referred back.
16	In case of regular teacher, if stay is less than two year and stands condoned, the transfer order is not to be implemented, Such case(s) may be referred back with complete feasibility report. If the stay is more than two years & less than three years. Such cases be implemented only in vacant post or in mutual basis.
17	In case of transfer on mutual basis or against Vacancy, in condonation of short stay, willingness of the concerned teachers be obtained by the Principal/Headmaster/Incharge/HOO before relieving him/her. In case he/she is not willing for this transfer, then he/she may not be relieved and the case may be referred back alongwith his her written unwillingness.

*Deputy Director Elementary Education
Una Distt Una(H.P)*