

To

**All the Principals/Headmasters,
GSSS/GHS Distt. Una(HP)**

Subject:- **Regarding submission Establishment Return of TGT Category.**

Sir,

In compliance with the Director of Elementary Education, HP Shimla letter No. EDN-H(2)B(2)1-2022 dated 28.12.2023 on the subject cited above. You are therefore requested that send the latest establishment return of TGT category of your school as well as your complex school to this office within a week in **Excel format only (hard & soft copy)**. You will be held responsible for any delay.

Proforma

Name of School	Category of post Arts /Med /NM	Name of TGT	DOB	Date of Appointment	Date since working in this school	Seniority No.	PMIS No.	Whether appointed against Gen/SC/ST/OB C/ IRDP/EX-Man/WEXM/WFF/Sport Person/ PH
				As Contract = As Regular = As SMC = As Cont from SMC Regular =				
1	2	3	4	5	6	7	8	9

Whether Couple Case or Not	Regular / Contract	Three Previous Place of posting with Period	Permanent Home Address	Mode of Appointment i.e. appointed through Batch wise/ Commission/ promoted from JBT/C&V	Mobile Number
10	11	12	13	14	15

Category wise abstract

Category of Post	Sanctioned	Filled	Vacant
TGT Arts			
TGT (NM)			
TGT(Med)			

Enrolment of 6th to 10th class as on 01.01.2024:-

Enrolment of 6th to 8th Stand alone Middle school as on 01.01.2024

**Deputy Director Elementary Education,
Una Distt. Una (HP)**
Deputy Director of Elementary
Education Una, Distt. Una (H.P.)