

No. EDN-H(Ele)(4)-2024-Recognition  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-171001.  
Dated: Shimla-171001 the,

Feb., 2025

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)  
05 MAR 2025  
शिमला-1

To

1. All the Dy. Directors of Elementary Education H.P.
2. All the BEEOs of H.P.

**Subject:-** Regarding Registration / renewal of schools under RTE Act, 2009.

Sir,

Before granting approval of renewal / registration of private schools under RTE Act 2009 all the Deputy Directors/ BEEOs are directed to inspect and to verify the provisions under RTE Act 2009/ Rules 2010 are fulfilled or not , with a key focus on:-

1. That the teachers are recruited fulfilling the minimum qualification as laid under section 23(1) of NCTE norms. The list of the teachers submitted with the application form by the concerned schools be taken into consideration during inspection and matched with the staff available on that day and must ensure that the staff is same as submitted.
2. That the school has admitted children in class Ist to the extent of 25% of the total strength of that class, belonging to the weaker section and disadvantaged group and providing free & compulsory education to them .
3. That the Society/School is not collecting any capitation fee and subjecting the child or his parent/ guardian to any screening procedure.
4. Norms of the school as specified in section 19 of Act :-
  - a) All weather building consisting of 1 classroom for every teacher.
  - b) Office-cum store-cum Headmaster room
  - c) Barrier free access
  - d) Separate toilet for boys, girls, male staff, female staff & CWSN.
  - e) Safe and adequate drinking water facility to all children.
  - f) Playground of dimensions at least 50m x 30m.
  - g) Arrangements for securing the school building by boundary wall or fencing
  - h) Library providing newspapers, magazines ,books on all subjects including story books.

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- i) Play material, games & sports equipment.
- j) Teaching learning equipment (TLM).
5. Number of teachers for (1st to 5<sup>th</sup>) classes  
(upto 60)-2, (61-90)-3, (91-120)-4, (121-200)- 5, (Above 151)-5 + 1 HM, (Above 200) Pupil teacher ratio excluding HM should not exceed 40.
6. No. of teachers for (6<sup>th</sup> to 8<sup>th</sup>) classes
  - a) Atleast one teacher for each section of 60, so that there should be at least one teacher each for Science, Maths, Social Science, Languages.
  - b) At least one teacher for every 35 children.
  - c) For enrollment more than 100 Nos full time HM and partime instructor for Arts, Health & Phy. Edu. & Work Edu. .
7. Building safety certificate from PWD & Fire Safety Certificate from the Fire Department for the current session has been taken or not.

In case any school is unable to fulfill the conditions /norms mentioned above alongwith other norms of RTE Act, 2009, show cause notice may be issued and renewal / recognition may be withheld, with a view of providing quality education to the students, in building an evolved society and strengthening of the future of nation.

M /  
Director of Elementary  
Education Himachal Pradesh  
Shimla-171001

Endst. No.EDN-H(Ele)(4)-2024

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Feb, 2025

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Copy for information and further necessary action to:-

1. The Secretary (Education) to the Government of Himachal Pradesh, Shimla-2 for information please.
2. The Secretary, H P Board of Education Dharamshala with the request that the affiliation of private schools not fulfilling the RTE Norms be cancelled/withheld.
3. Guard File.

Director of Elementary  
Education Himachal Pradesh  
Shimla-171001

Endst. No: EDN-U(G-II)Ele/Pvt Schools/2023/- 864

Office Of the,

Dy. Director Elementary Education,

Una Distt. Una(H.P.)

12/03/25

Dated:-

March'2025

Copy for information and further necessary action to:-

1. All the BEEO's Una Distt, Una H.P.
2. All the Principal/Mangers of Pvt. Shcools Distt Una (H.P).

Dy. Director Elementary Education  
Una Distt. Una (H.P.)