

Most Urgent
Time Bound
Through mail

NO. EDN-U(A-I)Scholarship2018-19 14872
Office of the
Deputy Director Elementary
Education Una, Distt. Una(H.P)
Dated:- 7-10-2021 Una, the

To
The BEEO Amb, Gagret-2, Haroli & Una
District Una(HP).

Subject:- To collect the cheque from the students under IRDP scholarship scheme for the year 2019-20.

Memo,

Attention to this office letter no. EDN-U(A-I) Scholarship 2018-19-3953 dated 11-10-2021 whereas you were directed to collect the IRDP scholarship cheque from the students and submit the same to this office within time. But, a period of more than a month has been lapsed but the details and cheque of students/beneficiaries has not received yet.

Therefore, you are once again directed to collect the cheque from the student concerned which were not presented in the Bank and submit the same to the undersigned office within **three days** positively. In case of any delay you'll be held responsible personally for the same.

Note:- In case of loss of cheque, a letter should be submitted to this office by the parent/guardian through your office with a request to cancel the old cheque and issue a new one with the specific reason for missing the cheque.

This may be treated as most urgent and time bound.

Deputy Director Elementary Education
Una, Distt. Una (Himachal Pradesh)