

No: EDN-U(E-V)Elem.Regularisation(contract-LT)- 1257  
Office of the,  
Deputy Director Elementary Education Una Distt. Una(H.P)  
Dated 21/04/25

**OFFICE ORDER**

In pursuance and compliance to the approval conveyed by the Government vide letter No PER (AP)-C-B(2)-1/2015-Vol-11 dated 08.04.2025 further endorsed by Director of Elementary Education HP Shimla No EDN-H(III)2025-Misc(C&V) dated 09.04.2025 and the clarification vide letter No. EDN-H(School-Edu)(E-IV)B(2)/2025-Misc, dated 21.04.2025, that based on the verification and recommendations of the screening committee constituted at the Dy. Director Elementary Education level, the following (C&V) **TGT(Hindi)/LT** Teacher who was/ were appointed purely on contract basis and posted in GMS/GHS and GSSS in this Distt against sanctioned posts as per R&P Rules and have completed two years of Contract Service as on 31.03.2025 without any break is/are hereby regularized as LT in the Minimum of the time Scale of the Post in Cell-1 of Level-9 (i.e.Rs 35600/-) of the Pay Matrix of HP Civil Service (Revised Pay) Rules, 2022 Plus other allowances as admissible from time to time with immediate effect.

Sr No	Name of the C&V Father's name permanent home address	Desig	Categ	Name of the school presently posted	D.O.B.	Date of Joining on 1st apptt.
1	Parveen Devi D/o Sh. Mangal Singh VPO Lalhri Tehsil Haroli District Una HP	LT	OBC	GSSS Thathal	14.06.1989	03.06.2022
2	Kamlesh Kumari D/o Sh. Raj Kumar VPO Amb Tehsil Amb District Una HP 177203	LT	SC	GMSSS Mubarikpur	30.04.1990	18.07.2022


**The above regularization is subject to the fulfillment of requisite terms and conditions as under:-**

- 1 All the controlling officers/DDOs/Headmasters/Principals are directed to got verify all the certificates produced by the candidate concerned from the respective universities on priority basis and necessary entries to this effect be recorded in the service book of the C&V Teacher concerned. Any lapse in this regard shall be viewed seriously and would be the personal responsibility of the controlling officer(s). Further the Principals / Headmasters concerned will also ensure that teachers so regularized are fulfilling the requisite qualification as per the R& P Rules of the post.
- 2 The services of above contract **TGT(Hindi)/LT** have been regularized as **TGT(Hindi)/LT**as they have put in two years service as on **31.03.2025** without any break . The Period of absence has not been counted towards length of service however; period of un-authorized absence on medical grounds has not been treated as break in period. Before accepting the joining, concerned DDO/Controlling Officer/ Principals/Headmaster are directed to ensure that no departmental enquiry/vigilance case is pending against the C&V teacher whose services has been being regularized. If in any case, it comes to the notice of the authorities at a later stage, then the matter may be brought to the notice of the Department for immediate necessary action.
- 3 If the above regularized C&V Teacher have been transferred to another institution they will be treated regularized where they are presently working and the Principal/Headmaster concerned will ensure to send regularization order to the concerned institution where they have been transferred.
- 4 If at any point of time, it is so decided or intended by the Government to ensure that the candidate thus regularized would have to improve qualification or undergo any training or exam under "RTE" or otherwise, the same would be required to be accomplished but the above teachers within the prescribed time else the regularization would automatically stand cancelled without giving any notice. An undertaking to this effect may be obtained from the teacher concerned before accepting his/her joining.
- 5 The seniority of the contract teacher so regularized shall be on the basis of his/her merit in the selection list as Contract .

**The benefits of regularization are subject to the following terms and conditions:-**


- I) The post is temporary but likely to be continued and C&V Teacher concerned will be on probation for two years which can be extended for another one year if he/ she does not satisfactorily completes the probation period keeping in-view the work and conduct of the official.
- II) Prior to granting benefits of regularization every C&V Teacher shall have to submit the following documents/undertaking to their controlling officer /DDO:-
  - i) That the regularized C&V Teacher have produced the Photocopy of Medical Certificate in this office .The original Medical certificate issued by the Chief Medical Officer of the Distt. be obtained from him/her them before joining on regularization. The regularization shall be subject to the verification of character and antecedents of the candidate by the Head of the Institution.

- ii) The regularized contract teacher shall be liable to be posted anywhere in the Distt.
- iii) The regularized contract C&V Teacher shall have to submit a declaration to the effect that if married, he/she has only one spouse living. The women teacher will declare that she has not married to a person having another living wife.
- iv) The regularized contract Teacher C&V will have to make an Oath of allegiance/faithfulness to the Constitution of India.
- v) The regularized C&V Teacher belonging to SC/ST/OBC category etc. will furnish the parental certificate on the prescribed format issued by the competent authority.
- vi) In case, the credential of the candidate and any of the certificates/documents produced by him/her are found false/wrong, at any stage, his/her service are liable to be terminated.
- vii) The contract teacher so regularized shall have to serve in the difficult area for a minimum period of five years.
- viii) That candidate who is being regularized as C&V Teacher will have to ensure that he/she has acquired complete knowledge of the latest CCS/conduct rules within a fortnight and submit an undertaking to this effect in writing to his/her head of office/school.
- ix) The concerned candidate shall have to produce attested copies of her/his academic/professional qualification/domicile/date of birth certificates etc.
- (X) The concerned candidate shall furnish a declaration to the effect that he/ she is not a dismissed employee of any Govt/Semi Govt. Department/Organization. He/She will have give in writing whether he/ she was ever convicted by the competent court of law and if so, the particulars of the offence and punishment be stated. Failing to disclose the facts, He/she will render his/her self liable to be removed from service without any notice as and when the factual facts come to light. The candidate concerned shall have to produce the certificate of his/her being acitizen of India. The candidate shall have to produce the bonafide Himachali certificate issued by the competent authority.

  
**Deputy Director Elementary Education,  
Una Distt Una (HP)**

Endst No: Even dated  
Copy forwarded for information and further necessary action to:-

1. The Director of Elementary Education HP Shimla.
2. The Concerned Principals /Headmasters with the directions to Ensure all the "Necessary directions for DDO/Principal/Headmaster" mentioned above before allowing the benefit of regularization to the C&V concerned.
3. The candidate concerned for compliance.

  
**Deputy Director Elementary Education,  
Una Distt Una(HP)**