

Time Bound

EDN-U(E-IV)Elem- TGT to PGT/2025/ 663
Office of the,
Dy. Director Elementary Education Una Distt. Una(HP)
Dated:- Una,the 21-02-2025


To

**All the Principal/Headmaster,
GSSS/GHS Distt. Una(HP)**

Subject:- Regarding option/bio-data for promotion to the post of Lecturer(School-New) by in-service TGTs for Year 2025.

Memo:


This is with reference to Director of Higher Education HP Shimla letter No. EDN-H(19)B(1-6/2025-Promotion dated 21-02-2025 on the subject cited above. In this connection you are directed to send the cases of TGTs for the pannel of PGTs on or before **05-03-2025** positively to this office.


**Dy. Director Elementary Education,
Una Distt. Una(H.P.)**

Endst. No. Even.
Copy to:-

Dated: the Una,

The Director of Elementary Education, HP Shimla for information please.


**Dy. Director Elementary Education,
Una Distt. Una(H.P.)**

No.EDN-H(19)B(1)-6/2025-Promotion
Directorate of Higher Education
Himachal Pradesh
Dated Shimla-171001

20.02.2025

To

All the Deputy Director of Elementary/Higher Education in HP.
All the Principal in Govt.Sen. Sec. School in HP.
All the Head Master in Govt. High School in HP.

21 FEB 2025

Subject:-

Regarding option/bio-data for promotion to the post of Lecturer(School New) by in-service TGTs for year,2025.

Memo,

On the subject cited above, it is informed to all the concerned that department is going to fill up various posts of Lecturer(School-New) by way of promotion. Since there are two channel of promotion for TGT i.e. Head Master Cadre and Lecturer(School-New) cadre, therefore in the light of instructions issued by Department of Personnel Government of HP on dated 03.12.2014 (which is available on departmental website) **a fresh cases** are being called amongst eligible TGT's on Proforma-I **(Mandatory for all eligible TGT willing for promotion in Lecturer(School-New) cadre)** through proper channel duly verified and recommended by the Principal/Headmaster and Deputy Director Elementary Education concern. The claim of promotion on the basis of earlier submitted case will not be entertained. The Deputy Director of Elementary Education will further consolidate the panel information on Proforma-II at their level and will submit the same in consolidated manner to Director Elementary Education on or before 10.03.2025 alongwith all relevant documents. All the particulars of the panel will be verified by the Director Elementary Education being appointing authority of TGT on prescribed Proforma-II and accordingly final panel will be prepared at this Directorate level. Any correspondence or case directly forwarded to this Directorate will not be entertained. **It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised option shall be treated as final and irrevocable for entire service career.** It will be sole responsibility of an individual as well as Principal/ Headmaster concerned that the case may be sent only after availability of consolidated certificate of Master degree and provisional certificates may not be entertained in any case otherwise defaulter will be viewed seriously. The candidates claiming promotion in SC,ST and Specially able category may submit relevant certificate to justify their candidature. The candidates having master degree in more than one subject are directed to opt in one subject only otherwise department will be at liberty to consider candidature in any subject. The candidates having Master Degree in Public Aminstration will be considered in Political Science subject. The eligibility of five years regular service will be ranckoned as on 10.03.2025 and mentioning of TGT final seniority number in proforma-1 is mendatory, no case without TGT seniority number will be entertained.

560
21/2/25
E-IV

The range of TGT seniority number fixed subject wise for panel 2025 is as under:-

Category	Subject			
	English, Hindi, History, Political Science	Biology	Economics, Physics, Chemistry, Commerce, Geography, Music, Home Science, Sanskrit, Sociology, Mathematics	Computer Science
General	Upto TGT Sty.No. 18500	17500	All eligible cases completed five years service as on 10.03.2025	All eligible cases completed five years service as on 10.03.2025 and having experience of teaching of five years or more as Computer Teacher in Schools of HP.
SC	Upto TGT Sty.No. 18500	18000		
ST	All eligible cases completed five years service as on 10.03.2025	All eligible cases completed five years service as on 10.03.2025		
Specially able person	All eligible cases completed five years service as on 10.03.2025	All eligible cases completed five years service as on 10.03.2025		

This letter is also available on Departmental website: www.education.hp.gov.in

Encls: Performa-I, II.

Director of Higher Education
Himachal Pradesh
February, 2025

Endst. No. Even. Dated: Shimla-171001
Copy forwarded for information & necessary action to :-

1. The Director Elementary Education in Himachal Pradesh with the request to supply the panel on Proforma-II in consolidated manner please.
2. Guard File.

Director of Higher Education
Himachal Pradesh

PROFORMA -I (FOR LECTURER/SCHOOL-NEW) PANEL 2025

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF LECTURER (SCHOOL-NEW) AMONGST IN SERVICE TGTs HAVING MASTER DEGREE IN VARIOUS SUBJECTS
 The Cases in duplicate to be submitted to the Deputy Director Elementary concerned as per following instructions:-
 (It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercise his/her option shall be treated as final and irrevocable for entire service career.)

1	Name of TGT (As per service record) and Contact No		Contact No.	
2	Name of present school and district with telephone No.			
3	Post held (Designation i.e.TGT Arts/Medical/Non-Medical)			
4	Date of Birth			
5	Date of contract appointment as TGT			
6	Date of regularization/regular appointment/promotion			
7	Final Seniority No. As TGT mandatory			
8	PMIS No.			
9	Integrity cleared or not			
10	Subject in which promotion sought as Lecturer (School-New) and date of option		Date of option	
11	Category (Gen/S/C/ST)			
12	Permanent Address			
13	Whether served difficult/ hard area Yes or No (if yes name of school with exact period)			
14	Permission obtained if qualification acquired during service, yes or no if yes enclose permission order copy/if no reason there of			
15	Whether in service TGT is specially able if yes mention category (VI, HI, OH and Multiple disability) attach certificate of medical board/ competent authority			
16	Qualification			
	Name of the Exam Passed	Roll No.	Exact date of Passing the Exams	Name of Board/ University
	10 th			Regular/ Correspondence
	BA/B.Sc./B.Com.			Total Marks
	MA/M.Sc./M.Com./MCA/ M.SC(IT) or any other PG Degree			Marks obtained
	B.Ed.			Percentage
				Attested copy must enclosed

Note-I

In case of M.Sc. degree obtained in practical subject through correspondence after 06.04.2010 may attach enrolment/ registration certificate to this effect that he/she has been enrolled prior to cut of date 06.04.2010 otherwise case will not be entertained.

Note-II

It may be ensured that no case without completion of five years regular service as TGT has been forwarded in r/o all categories.

I do certify that all the particular Sr.No.01 -16 are correct and I do opt for promotion in Lecturer (School-New) cadre in one subject only.

Signature of TGT

Certified that:-

- 1 All the particulars shown from Sr.No. 01-16 are true and correct hence verified.
- 2 The TGT Concerned has completed Probation period as TGT i.e. Five year regular service as TGT and also opted for promotion as Lecturer (School-New) and one copy of option may be sent with the case and one copy to be kept in school record.
- 3 The final TGT Seniority Number and Category to which TGT has applied has been verified.

Signature of Principal/Headmaster