

No.EDN-H(Ele) [unclear] - (Quality Education) / 2023-24
Directorate of Elementary Education,
Himachal Pradesh, Shimla-171001

Dated Shimla-171001 February, 2025.

To

1. All the Deputy Directors of Elementary Education
Himachal Pradesh.

2. All the Block Elementary Education Officer.
Himachal Pradesh.

**Subject: Regarding ensuring attendance of students and proper marking
on VSK Portal.**

Sir,

It has been observed that in number of schools students are either not attending the schools regularly after re-opening of schools after vacations or their attendance is not being marked on VSK Portal. This is having a severe impact on the studies and overall learning outcomes of the students.

In order to address this issue, you are hereby directed to take immediate measures to ensure that the students' attendance in all schools under your jurisdiction is maintained at a minimum of 80% and students attend the school on regular basis, by way of circulating necessary messages on the whatsapp groups and follow ups with parents of absent students. Necessary instructions should be issued to all the concerned officials to personally engage with schools and ensure compliance. Daily reporting on attendance status must be ensured.

If the students' presence in any school remains less than 80%, the Head of the Institution and the concerned Block Elementary Education Officer be asked to submit a detailed explanation outlining the reasons for low attendance and the remedial actions being taken.

The matter should be treated with utmost priority and action must be initiated immediately to improve students' presence/ attendance and ensure proper academic progress.

Endst. No. even, dated Shimla-171001 February, 2025
Copy to:-

- 1) The Secretary (Education) to the Government of Himachal Pradesh, Shimla-171002 for information please.

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)
25 FEB 2025
शिमला-1

Sd/-
DIRECTOR

N/
DIRECTOR

G-11

Sankar

28/02/2025

DDE/E 8/25/2025

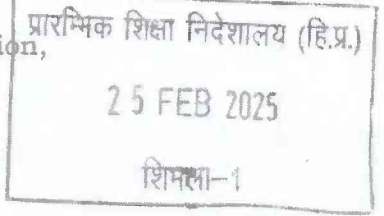
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No.EDN-H(Ele)B#4 - (Quality Education) / 2023-24
Directorate of Elementary Education,
Himachal Pradesh, Shimla-171001.

Dated Shimla-171001 February, 2025.

To

- ✓ 1. All the Deputy Directors of Elementary Education,
Himachal Pradesh.
2. All the Block Elementary Education Officer,
Himachal Pradesh.



Subject: Immediate Marking of Attendance on VSK Portal and Ensuring
Student Presence in Schools

Sir

It has been observed that in number of schools students either do not attend the schools regularly after re-opening of schools after vacations or their attendance is not marked on VSK Portal. This is having a severe impact on the studies and overall learning outcomes of the students.

It is, therefore, directed that all schools under your jurisdiction must commence marking attendance on the VSK Portal immediately after reopening following the annual examinations in summer-closing schools. It must be ensured that students are present in school from the very first day, as academic activities will resume without delay.

You are instructed to make necessary arrangements to stay connected with parents and disseminate the message that student attendance is mandatory. Parents should be informed that absence from school will adversely affect their child's academic progress.

Additionally, school heads reporting low student attendance will be required to provide a valid explanation for non-adherence to these departmental directives. The matter should be treated with utmost priority and action must be initiated immediately to improve students' presence/ attendance and ensure proper academic progress.


DIRECTOR

Endst. No. even, dated Shimla-171001 February, 2025
Copy to:-

- 1) The Secretary (Education) to the Government of Himachal Pradesh, Shimla-171002 for information please.


DIRECTOR


Endrst. No.EDN-U(G-II) Gen/Misc/2024-25- 763

O/o Dy. Director Elementary Education,
Una, Distt. Una (H.P.)

Dated: 04/03/25 the Una

Copy forwarded to:-

All the In-charges of GMS & all BEEO's of Distt. Una for the
information and strict compliances.


Deputy Director Elementary Education,
Una, District Una Himachal Pradesh.