

No: EDN-U(E-V) Trs-2016/ 7628-7634

Office of the

Dy Director Elementary Education Una

Dated: 06 April 2017

OFFICE ORDER

With the prior approval of the competent authority the following staff is/are hereby transferred / adjusted in the institutions indicated against each with immediate effect. The transfer / adjustment will be subject to the conditions mentioned in this order: -

Sr. No	Name & Designation Sh / Smt	From	To	Remarks
1	Naresh Kumar, OT	GHS Balli Distt. Una	GSSS Budhan Distt. Una	Against vacancy being caused due to retirement of Sh. Shiv Kumar, OT on 31.03.2017 in without TTA/JT, and in relaxation of ban on transfers, as a special case.
2	Yashwant Parmar, PET	GSSS Bangana, Distt. Una	GHS Charara, Distt. Una	Against vacancy, without TTA/JT, and in relaxation of ban on transfers, as a special case.
3	Raj Kumar, OT	GHS Sathothar u/c GSSS Dhussara, Distt. Una	GHS Dhanet, Distt. Una	Against vacancy, without TTA/JT, and in relaxation of ban on transfers, as a special case.


Dy Director Elementary Education,
Una Distt Una (HP)

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Copy forwarded to the following for information and necessary action:-

- 1 The Director of Elementary Education HP Shimla w.r.t. their order No: EDN-II (III) B (6) -2/2012-13-Una Dated 30.03.17,28.03.2017 & 29.03.17.
- 2 The Principal/Headmaster of concerned school for necessary action and compliance. He will also ensure that the joining and relieving report be sent to this office immediately on joining /relieving of the official concerned. If transferee does not join his new place of posting within stipulated period after the expiry of joining time if allowed the concerned head inform to this office immediately for disciplinary action.
- 3 Guard File.


Dy Director Elementary Education,
Una Distt Una

Conditions regarding implementation of the above transfer(s) are given overleaf.

Terms and Conditions for transfer(S) /Adjustment (S)

1	The transfer(S)/adjustment (S) be implemented as per the policy for transfer of teachers in Edu. Deptt. (H.P) approved by the HP Department of Personal vide office memorandum No. PER(AP-B)E(3)-17/2012 dt: 10 th July 2013.
2	It should be ensured that no stay order has been issued by any court of Law qua the posts involved in the transfer(s)/ adjustment (S)
3	If the teacher has earlier been transferred on administrative ground/ public interest then the case may be referred back for further directions.
4	The teacher under transfer from non-difficult /non -tribal area to difficult /sub -Cadre/ tribal area shall move first.
5	The teacher under transfer from difficult/Sub-cadre/tribal area shall be relieved only after the joining of his/her substitute
6	The teacher working under contract/Para teacher policy will be considered eligible for transfer against vacancy only after the completion of minimum tenure of three years and they do not replace a regular teacher.
7	The teacher on 1st appointment in difficult/Sub-cadre/tribal areas will be considered Eligible for transfer only after the completion of minimum tenure of five years
8	The school must not be left without teachers in any condition
9	No surplus arrangement/mal adjustment is made.
10	Normal stay is as per the transfer policy dated 10.7.2013 unless Condoned by the competent authority.
11	The recommendations of the general body of the school management committee made on the completion of the academic session are also been kept in view.
12	If more than one approval has been received for the same station simultaneously then the matter be referred back for further orders.
13	If the approvals for transfer have been conveyed on mutual basis, then the mutual Consent be confirmed before implementation.
14	The transfer orders of craft Teacher are to be implemented along with post ensure that there will be single post of Craft Teacher in the institution.
15	The teachers working under Contract teacher policy will be considered eligible for transfer against vacancy only after the completion of minimum tenure of three years. And they do not replace a regular teacher.

-Sd-

*Dy Director Elementary Education
Una Distt Una*