

No: EDN-U(E-V) Contract/Regularization-2018-5577  
Office of the  
Dy Director Elementary Education Una  
Dated: 06/09/2018 Sep/2018

To,


All the Principals/ Headmasters,  
GSSS/GHS Distt Una (HP)

Subject:- Regularization of Contract Appointees.

Memo,

It is to inform , you that the Govt. is going to regularize the services of all Contract employees in the state who have completed 3 years of Contract service as on 30.09.2018 without any break.

You are , therefore directed that the particulars of those C&V Contract Teachers working under your control who are going to complete their 3 years of service as on 30.09.2018 without any break may be supplied to this office on proforma-A alongwith supporting documents immediately , failing which the individual concerned as well as the Principal / Headmaster will held responsible for the same. **You are further directed not to sent the cases of those Contract Teachers whose services have been taken on Contract from PTA GIA .**

  
Deputy Director Elementary Education,  
Una Distt Una (H.P.)

**SUBMISSION OF PARTICULARS IN R/O CONTRACT C&V TEACHER FOR REGULARIATION AFTER COMPLETION OF 3 YEARS SERVICE AS ON 30.09.2018**

1	Name of the Contract Teachers			I.P. No.		
2	Subject					
3	Father's Name					
4	Address of Present place of posting with contract No					
		Phone No with STD code or Mob. No. of Principal				
5	Name of the institution where initially joined. Also mention Distt. Mobile No., phone No. of the institution					
		Phone No with STD code or Mob. No. of Principal/Headmaster				
6	Permanent Address of candidate (Mob. No)					
			Mob. No of teacher			
7	Date of Birth		Male/Female			
8	Date of joining		Appointment order No. & date (Also attach the copy of same)			
9	Category(Gen/SC/ST/OBC/PHH/EXM etc.) attach copy					
10	Detail of un-authorized absence period. If any till 30.09.2018 for which salary not drawn					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11	Total length of service as on 30.09.2018 after excluding the period as mentioned in column No 10. In case E.O.L on medical grounds in that event medical certificate be also attached.					
12	Educational Qualification (Please attach copy of relevent certificates)					
	Qualification	Name of Uni/Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BA/BSc/B.Com					
	Professional					
	TET (where applicable )					

Signature of Contract (C&V)

(Name.....)

1. It is certified that Sh. /Smt./Mrs. \_\_\_\_\_ is working as contract who was initially appointed as such vide Deputy Director Elementary Education Una vide Letter No \_\_\_\_\_ dated \_\_\_\_\_ (Copy attached)

2. His/her work and conduct is \_\_\_\_\_ during the period w.e.f \_\_\_\_\_ during the period w.e.f \_\_\_\_\_ till date.(To be attach separately)

3. Certified that the information as mentioned above is correct as per the school relevant record.

Signature of Principal/Headmaster/DDO (official seal)

(Name of signing officer \_\_\_\_\_)

Date: \_\_\_\_\_