

EDN-ELE-H(7)A(7)-8/2020(IT)-Misc.  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-171001

Dated: Shimla-1

the

November, 2022

To

✓ All the Deputy Directors of Elementary Education,  
Himachal Pradesh

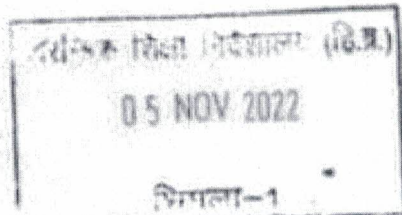
Subject: Compulsory student attendance recorded on e-Samwad Application.

Sir,

As you are well aware that e-Samwad application is used for multiple purpose in all government schools across the state, including registration of students, recording assessment data and sending SMS to parents. To streamline attendance records of students, all the school heads are hereby directed to record attendance of each student daily on the e-Samwad app. Attendance marked digitally on the e-Samwad application will only be considered official.

In case of problem in recording attendance through the app (either online or offline), attendance on register can be recorded and screen shot of the same be shared with DDEE of the respective District before 10:15 AM. Reason for non-recording of attendance on e-Samwad application should be recorded on register also.

Personal attention may be given to the matter and treat it as most urgent. The respective information is to be shared with all the schools in the district to ensure that 100% attendance is being marked on the e-Samwad app.



Yours faithfully,

*[Signature]*  
04/11/2022

Director of Elementary Education  
Himachal Pradesh

Endst. No. even Dated Shimla-1

Copy for information to:

- 1 The Principal Secretary (Education) to the Govt. of H.P
- 2 The Director of Higher Education Himachal Pradesh.
- 3 All the BEEOs for necessary action.

Endst No. E.AN-4 (G-11) General 4938

Forwarded in original to All the Principal 4938

Headmaster/teachers of GSES/GHS/GMS,  
All BEEOs for information & necessary  
action

Director of Elementary Education  
Himachal Pradesh

Dy. Director of Elementary Education  
Una, District Una (H.P.) 9/11/22