

प्रेषक:-

सं० -शिक्षा ऊना (जी-2) Pvt. School Reco. /Renewal /2021-22 4854-55
कार्यालय,
उप निदेशक प्रारम्भिक शिक्षा,
ऊना, जिला ऊना, हिमाचल प्रदेश ।
दिनांक- 29/12/2020

प्रेषित:-

समस्त निजी स्कूल प्रबंधक/प्रधानाचार्य
जिला ऊना, हिमाचल प्रदेश ।

विषय:-

निजी स्कूलों की मान्यता व नवीनीकरण वारे।

ज्ञापन,

उपरोक्त विषय के संदर्भ में आप सभी को निर्देश दिये जाते है कि शैक्षणिक सत्र 2021- 2022 के लिये मान्यता व नवीनीकरण सम्बंधी समस्त दस्तावेज दिनांक 1जनवरी 2021 से लेकर 15 फरवरी 2021 तक अधोहस्ताक्षरी कार्यालय में जमा करवाना सुनिश्चित करें । 15 फरवरी 2021 के बाद किसी भी विद्यालय के दस्तावेज जमा नहीं किये जाएंगे। मान्यता व नवीनीकरण सम्बंधी दस्तावेजों की सूची साथ में सलग्न की जा रही है।

न०सं० उपरोक्त
प्रतिलिपि :-

1. निदेशक प्रारम्भिक शिक्षा हिमाचल प्रदेश को सूचनार्थ प्रेषित है।

उप निदेशक प्रारम्भिक शिक्षा,
ऊना, जिला ऊना, हिमाचल प्रदेश ।
दिनांक उपरोक्त

उप निदेशक प्रारम्भिक शिक्षा,
ऊना, जिला ऊना, हिमाचल प्रदेश ।

Check List for the Recognition of Private Managed

Sr No	Particulars	Remarks
1	Application fee deposited in treasury through Treasury Challan (DDO Code-512)	
2	Self Declaration Cum Application Form-1	
3	Details of society members with their Address & Designation on affidavit	
4	Proper Registration certificate of the society	
5	Constitution of the society	
6	Jamabandi & Tatima in the name society/school	
7	Latest Non-encroachment certificate of Govt. Land (Given by Tehsildar)	
8	Rent deed & lease deed as the case may be	
9	Site Plan of the school Attested by J.E. (Total Area and total built in area)	
10	Latest Building safety certificate from Ex- En PWD	
11	Details of rooms available in the school campus (classified)	
12	Details of infrastructure available in the school	
13	Details playground with Dimensions	
14	Details in r/o availability of the facility of drinking water with proof	
15	Details in r/o availability of the facility of electricity with proof	
16	Details in r/o availability of the facility of Toilet	
17	Enrollment class wise & category wise/boys & girls	
18	Fee & Fund Structure class wise showing annual/monthly charges	
19	Selection Procedure (Advt./Employment Exchange)	
20	List of teachers along with academic & professional qualifications (T.E.T.)	
21	List of Non-Teaching Staff along with relevant documents	
22	Details of pay Scale of the each category	
23	Certificate of CA in r/o financial position of the society for the last three years	
24	Certificate regarding fire fighting equipment / fire safety certificate	
25	Certificate regarding first aid facility available in the school	
26	Copies of appointment letters of the each member of Staff	
27	Copies of Consent letters of the each members of the staff	
28	Transaction above 3000/- Affidavit from Executive Magistrate	

Fee for the recognition of Private managed school from 1st to 5th -Rs. 5000/-

1st to 8th - Rs 10,000/-

6th to 8th - Rs 5000/-

The recognition certificate is for the five year only and after obtaining the recognition it should be renewed every year 15 days before starting the next session.

This fee should be deposited in the govt. Treasury in the Head of Account as given below.

Check list of documents for Renewal of Recognition yearly

Sr. No.	Particulars
1.	Application form
2.	Renewal fee through challan - Rs. 500/- (DDO Code - 512)
3.	Photocopy of Recognition letter and previous renewal
4.	Fire safety certificate
5.	Building safety certificate
6.	Safe Drinking Water Facility Certificate.
7.	School map/ photographs
8.	Staff statement
9.	Fee structure of the school
10.	RTE Act 2011 agreement
11.	Copy of PTF committee
12.	Land statement
13.	Balance Sheet
14.	Enrolment of 1 st to 8 th