

NO. EDN-U(G-II)Elem/Pvt. Recog./Renewal/ 2020- 113  
Office of the,  
Deputy Director Elementary Education  
Una, Distt. Una(H.P.)  
Dated: - Una the 08/01/2020

To

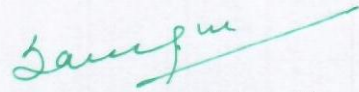
All the Managing Directors/ Principals of Pvt. Schools  
Distt. Una, Himachal Pradesh.

Sub:-

Regarding submission of Recognition/Renewal files for the  
session 2020-21.

Respected Sir,

On the subject cited above, you are hereby directed to apply for the recognition / renewal of Recognition Certificate on the prescribed Performa along with other documents and Renewal Fee Challan on or before 15 February, 2020 for the session 2020-21. If any type of delay for the submission of documents for recognition/ renewal you will be held responsible personally. Check list of require documents is also enclosed.



Deputy Director Elementary Education  
Una, Distt. Una, Himachal Pradesh.

*Check list of Required documents for the renewal of recognition certificate for the session 2020-21*

<i>Sr. No.</i>	<i>Particulars</i>
1	<i>Self declaration cum application form – I under RTE act duly filled in by the institution.</i>
2	<i>Challan receipt of fee deposit (Specimen of Challan attached along with )</i>
3	<i>Copy of Recognition Certificate</i>
4	<i>Copy of Previous year renewal</i>
5	<i>Latest Certificate of Fire Safety</i>
6	<i>Latest Certificate of Building Safety</i>
7	<i>School Building Map</i>
8	<i>School Building Photograph</i>
9	<i>Land Details/ Non Encroachment certificate</i>
10	<i>List of Teaching and non – teaching staff.</i>
11	<i>Salary status alongwith affidavit of the staff</i>
12	<i>RTE Norms affidavit</i>
13	<i>Status of Learning equipments, sports articles, Library Books.</i>
14	<i>Details of Infrastructural facilities e.g. Building, Rooms, Separate Toilets for boys and girls, Drinking water facilities, play ground, Boundary wall etc.</i>

*Sansar Singh*

*Deputy Director Elementary Education  
Una, Distt. Una, Himachal Pradesh.*

# Specimen of Challan



E-CHALLAN  
Govt of Himachal Pradesh  
Department of Finance  
Treasuries, Accounts & Lotteries

HIMGRN : [REDACTED]

Date : [REDACTED]

Book No. [REDACTED]

Book Date : [REDACTED]

\*Tender By. [REDACTED]

Dept. Ref No. FEE  
Receipt Type

RECEIPT ON ACCOUNT OF INSPECTION FEE FROM PRIVATE INSTITUTION MANAGEMENT -FEE

Amount(\*GC) 500 ( Five Hundred )

(Tenderer) [REDACTED]

Transaction Success..A19L137076

Treasury UNA00

DDO 511

(On whose behalf the money is tendered)

DY. DIR. EDUCATION(SEC) UNA

MajCd-SmjCd-MinCd-SmnCd  
0202-01-101-05

(RECEIPT ON ACCOUNT OF INSPECTION FEE FROM  
PRIVATE INSTITUTION MANAGEMENT)

Book No. [REDACTED]

Amount ( ₹ )  
500

## Bank Transaction Details



Bank Reference No. [REDACTED]

HIMGRN. [REDACTED]

Amount (\*GC + \*SC) ₹ 500 ( 500+0 )

Amount in words Five Hundred

Status Completed successfully.

Date-Time [REDACTED]