

No EDN-U (E-1V) – Elem –General- 14165-14343
 Office of the , Deputy Director of Elementary Education
 Una Distt. Una (H.P)
 Dated:- Una The 19 June /2017

To,

All the Principals / Headmasters ,
 GSSS / GHS Distt Una (H.P.)

Subject:- Regarding Establishment Return of TGT&C&V Category as on 15.06.17.

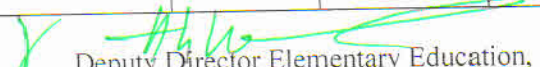
Memo,

It is to inform you, that these are the standing instructions that the Establishment Return of TGT Category is to be supplied to this office quarterly. But it has come to the notice of undersigned that some of the Principals /Headmasters are not complying with the instructions and this office has to face great problem while updating Establishment Register.

You are further informed that, as per directions given by the the Director of Elementary Education HP Shimla vide their letter Number EDN-H(Ele)(4)-12-32/2015- Part-1 dated 13.06.17 the vacancy position is to be updated online immediately and the establishment register of TGT & C&V Category is to be updated for this purpose. Being a time bound matter, you are directed that the Establishment Return as it stood on 15.06.17 of TGT & C&V category of your School as well as your complex school may be supplied to this office immediately on the proforma given below through special messenger to avoid any delay .(Seperately TGT& C&V)

Sr.. No	Cate- gory of post	Name of TGT with place of posting	DOB	Date of Apptt		Date since work ing in this scho ol	Seniority No	PMIS No	Whether SC/ST/OBC/ EX.S.mam/ Han- dicapped
				As Contract =	As Regular =				
	Arts /Med/ NM								

Whether Couple or Not	Case	Regu- lar/Contract	Three Previous posting with	Place of With Period	Perma- nent Home Address	Phone No	Mode of Ap- pointment i.e. ap- pointed through Department /promoted from JBT/C&V /through Commission/


 Deputy Director Elementary Education,
 Una Distt Una.