

Dated Shimla-171001 28th November, 2019

To

All the Deputy Director of Elementary/Higher Education in HP.
All the Principal in Govt. Sen. Sec. School in HP.
All the Head Master in Govt. High School in HP.

Subject:- Regarding option/bio-data for promotion to the post of Lecturer(School-New) by in-service TGTs for year, 2020.

Memo:

On the subject cited above, it is informed to all the concerned that department is going to fill up various posts of Lecturer(School-New) by way of promotion. Since there are two channel of promotion for TGT i.e. Head Master Cadre and Lecturer(School-New) cadre, therefore in the light of instructions issued by Department of Personnel Government of HP on dated 03.12.2014 (which is available on departmental website) a fresh cases are being called amongst eligible TGT's on Proforma-I (Mandatory for all eligible TGT willing for promotion in Lecturer(School-New) cadre) through proper channel duly verified and recommended by the Principal/Headmaster and Deputy Director Elementary Education concern. The claim of promotion on the basis of earlier submitted case will not be entertained. The Deputy Director of Elementary Education will further consolidate the panel information on Proforma -II at their level and will submit the same in consolidated manner to Director Elementary Education on or before 31.03.2020 along with all relevant documents. All the particulars of the panel will be verified by the Director Elementary Education being appointing authority of TGT on prescribed Proforma-II and accordingly final panel will be prepared at this Directorate level. Any correspondence or case directly forwarded to this Directorate will not be entertained. It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised option shall be treated as final and irrevocable for entire service career. It will be sole responsibility of an individual as well as Principal/ Headmaster concerned that the case may be sent only after availability of consolidated certificate of Master degree and provisional certificates may not be entertained in any case otherwise defaulter will be viewed seriously. The candidates claiming promotion in SC/ST category may submit category certificate to justify their candidature. The candidates having master degree in more than one subject are directed to opt in one subject only otherwise department will be at liberty to consider candidature in any subject. The range of TGT seniority number fixed subject wise for panel 2020 is as under:-

Name of subject	Category	English, History, Political Science, Public Admn., Hindi, Economic, Physics, Chemistry, Biology, Mathematics Commerce, Informatics Practices, Optional (Geog, Music, H.Sc., Skt, Socio,)
Final TGT Str. Number	General	All cases having five years regular service as on 31.03.2020
	SC/ST	All cases having five years regular service as on 31.03.2020

This letter is also available on Departmental website: www.educationhp.org.

Encls: Proforma-I, II.

Director of Higher Education
Himachal Pradesh
28th November, 2019

Endst. No. Even. Dated: Shimla-171001

Copy forwarded for information & necessary action to :-

1. The Director Elementary Education in Himachal Pradesh with the request to supply the panel on Proforma-II in consolidated manner please.

2. Guard File

3. Supdt (IT Cell) for n/c please. upload and on deptt. website.

Director of Higher Education
Himachal Pradesh

No. EDN-U(E-IV) Elm TGT to PGY 2020 / 5889
Office of the, DDEE Una Dt. 26.12.2019

Photocopy of the same is being sent to all Principals/ Headmaster in this Distt. with the direction that the desired cases may be sent to this office upto 25.03.2020 positively.

To

All Principal/Headmaster,
9555/GHS Distt Una(H.P)

Deputy Director of Elementary
Education Una, Distt. Una (H.P.)

PROFORMA-1(FOR LECTURER/SCHOOL-NEW) PANEL 2020

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF LECTURER/SCHOOL-NEW) AMONGST IN SERVICE TGT'S HAVING MASTER DEGREE IN VARIOUS SUBJECTS
 The Cases in duplicate to be submitted to the Deputy Director Elementary concerned as per following instructions:-
 (It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised and his/her option shall be treated as final and irrevocable for entire service career.)

Name of subject	Category	English,History, Political Science, PublicAd., Hindi,Economics, Chem/ Physics/ Biology/ Mathematics	Commercial/ Informatics Practices / Optional (Geog,Music, H.Sc, Sst, Socio.)
Final TGT Sy. Number	General SC/ST	All Cases (Five Years regular service as on 31.03.2020) All cases	All cases All cases

1	Name of Teacher (As per service record) and Contact No									
2	Name of present school and district with telephone No.									
3	Post held (Designation i.e.TGT Arts/Medical/Non-Medical)									
4	Date of Birth									
5	Date of Appointment as TGT									
6	Final Seniority No. As TGT									
7	PMIS No.									
8	Integrity (Vigilance/departemental enquiry if any status thereof)									
9	Subject in which promotion sought as Lecturer/School-New) and date of option						Date of option			
10	Category (Gen/SC/ST)							Contract No.		
11	Permanent Address									
12	Whether served difficult/ hard area Yes or No (if yes name of school with exact period)									
13	Permission obtained if qualification acquired during service. yes or no if yes enclose permission order copy/ if no reason here of									
14	Whether in service TGT is Ex-serviceman yes or no									
15	Qualification	Name of the Exam Passed	Roll.No.	Exact date of Passing the Exams	Name of Board/ University	Regular Correspondence	Total Marks	Marks obtained	Percentage	Attested copies must be enclosed
	10 th									
	BA/BSc/B.Com.									
	M.A/M.Sc/M.Com./ MCA/ M.Sc(IT) or any other PG Degree									
	B.Ed									

Note-I In case of M.Sc. degree obtained in practical subject through correspondence after 06.04.2010 may attach enrollment/ registration certificate to this effect that he/she has been enrolled prior to cut of date 06.04.2010 otherwise case will not be entertained.

Note-II It may be ensured that no case without completion of probation period i.e. five years regular service as TGT has been forwarded in r/o all categories. I do certify that all the particular Sr.No.01-15 are correct and I do opt for promotion in Lecturer/School-New) cadre in one subject only.

Signature of TGT

Certified that :-

- All the particulars shown from Sr.No. 01-15 are true and correct hence verified.
- The TGT Concerned has completed Probation period as TGT i.e. Five year regular service as TGT and also opted for promotion as PGT and has copy of opt. form with him.
- The final TGT Seniority Number and Category of each TGT has been verified.

Signature of Head/Head