

No. EDN-U(E-1)Elem.-Regularization -2023/1529
Office of the
Deputy Director of Elementary Education Una, Distt. Una (H.P)
Dated:- 01/05/2023 Una,

To

All the Block Elementary Education Officer
In District Una (H.P.)

Subject :- Regularization of JBT teachers appointed on contract basis

Memo,

It is inform you that some JBT Contract Teachers who have been completed two years continuous Service on Contract Basis as on 31.03.2023 and will become for regularization .

In this regard , you are directed that the particulars of those JBT Contract Teachers working under your control , whose two years service have been completed on 31.03.2023 without any break may be supplied to this office on or before 04.05.2023 on Proforma-A alongwith supporting documents, failing which the individual concerned as well as the BEEO concerned will be held personally responsible for the same.

1. Attested copy of appointment orders.
2. Attested copy of Academic/Professional Qualification/TET
3. Work & Conduct/VCC Certificate from the date of initial appointment to till date .
4. Character certificate issued by the BEEO Concerned .
5. Category certificate.(SC/ST/OBC and Sub Category if any).
6. Latest Medical Fitness Certificate issued by the Competent authority.
7. Himachali Bonafide Certificate .

All the Block Elementary Education Officer in Una District are further directed to sponsor the names of such JBT Teachers working under their control to the Chief Medical Officer Una for Medical Examination with their recommendation that they will become eligible for regularization after 31.03.2022.

Dy. Director Elementary Education,
Una, Distt. Una(H.P.)

Endst. No. Even

Dated Even

Copy to:-

The Chief Medical Officer Una, Distt. Una for information and necessary action please.

Dy. Director Elementary Education,
Una, Distt. Una(H.P.)

SUBMISSION OF PARTICULARS IN R/O CONTRACT TEACHERS (JBT) FOR REGULARIZATION AFTER COMPLETION OF 2 YEARS SERVICE AS ON 31.03.2023.

1.	Name of the Contract Teachers		I.P. No.			
2.	Subject					
3.	Father's Name					
4.	Address of Present place of posting with contract No					
		Phone No with STD code or Mob. No of BEEO				
5.	Name of Institution where initially joined. Also mention Distt. , Mob No./ phone No. of the institution					
		Phone No with STD code or Mob. No. of BEEO				
6.	Permanent Address of candidate (Mob. No.)					
		Mobile No of Teacher				
7.	Date of Birth	Male/Female				
8.	Date of Joining	Appointment order No & date (Also attach the copy of same)				
9.	Category (Gen/SC/ST/OBC/PHH/EXM etc.) Attach copy					
10.	Detail of Un-authorized absence period, if any till 31.03.2023 for which salary not drawn:					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11.	Total length of service as on 31.03.2023 after excluding the period as mentioned in column No 10					
12.	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni./Board	Year of passing	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BA/BSc/B.Com					
	Professional (i.e JBT/ETT/ Dip. In Special Education)					

SIGNATURE OF CONTRACT (JBT)
(NAME)

1. It is certified that Sh./Smt./Mrs. -----is working as Contract who was initially appointed as such vide Deputy Director Elementary Education Una Vide letter no.----- dated----- (Copy attached) .
2. His/ her work and conduct is -----during the period w.e.f.-----to till date (to be attached separately, from the date of initial appointment to 31.03.2023).
3. Certified that the information as mentioned above is correct as per school relevant record .

Signature of BEEO Concerned(Official Seal)

(Name of signing officer-----)