

No: EDN.U(Elem) (E.V) Apptt.2021/Batchwise /DM- 1634-1703  
Office of the,  
Deputy Director Elementary Education Una Distt Una (HP)  
Dated: 29/04/2022

**OFFICE ORDER**

In Compliance to Director of Elementary Education HP Shimla leetter Number EDN-H(Ele-111)-01/2021-(C&V)-Apptt/2021 dated 20.09.2021 ,subsequent letter Number EDN-H(Ele-111)-01/2021-(C&V)-Apptt/2021 dated 22.04.2022 and in Pursuance to the Batch wise Counselling of DM conducted in this office on dated 21.12.2021 & 22.12.2021, further on the recommendation of the Screening Committee constituted for the purpose of Batch wise Counselling of DM, the following Candidates/ Candidate is/ are hereby offered appointment of DM purely on Contract basis on fixed Salary Rupees 21360/-i.e. equal to 60% (Sixty Percent) of first Cell of applicable Level of the Pay Matrix( Level Nine) of HP Civil Service (Revised Pay) Rules 2022 dated 03.01.2022 i.e. Corresponding Cadre of C&V employees.The appointees are directed to report for duty in the respective place of their posting against clear Cut Vacancy , as shown against their names within Fifteen days from the issue of these orders subject to the acceptance and fulfillment of the following specific terms & Conditions and additional usual Terms & conditions of the appointment Annexed at Annexure-A, failing which, your candidature shall automatically stand cancelled and the next candidate from the waiting list will be appointed in his/her place.

Since the appointment is being offered purely on contract basis, the candidate will have to execute a bond on judicial paper with the Principal/Headmaster of concerned school, where he/she is posted that he/she has carefully gone through the conditions of the contract appointment and the conditions imposed are acceptable to him. The joining report will be accepted only after the execution of the requisite bond between the Head of institution and the candidate.

1. It will be the personal responsibility of the candidate/individual to inform this office on the Performa enclosed duly counter signed by the concerned Principal/Headmaster of their school that he/she has joined the place of his appointment on or before schedule period failing which this offer shall stand withdrawn without any notice.
2. That the Head of the institute will ensure that the Educational and professional qualifications possessed by the candidate is from recognized University/Institution. This verification should be made within three months from the date of joining. The Attested copies of the certificates awarded to the candidates by the recognized University/Institution be kept in the office for record.
3. **Once a selected Candidate Joins in this Distt. he/she should not resign the service in lieu of his/her selection in other Distt. after his/her joining.**
4. **The concerned candidate shall have to submit a declaration to the DDO concerned before Joining to the effect that he/she had not earlier joined as DM in any other Distt, if any such matter comes into the notice at any later stage the offer of appointment will be withdrawn without assigning any prior notice.**

| SR. No. | NAME & ADDRESS OF THE CANDIDATE  | NAME & NO. OF EMPLOYMENT EXCHANGE | D.O.B.     | CATEGORY | SUB CATEGORY | PLACE OF POSTING                |
|---------|--|-----------------------------------|------------|----------|--------------|---------------------------------|
| 1.      | BAVITA KUMARI W/O KAMAL KISHOR VILL KUTHERA KHERLA TEHSIL AMB DISTT UNA HP 177203                          | 20070361517                       | 05.02.1969 | GEN      | UR           | GHS KUTHERA KHERLA U/C GSSS AMB |
| 2.      | MANOJ KUMAR S/O BABU RAM VPO KUTHIARI TEHSIL AMB DISTT UNA HP 177211                                       | 20070126032                       | 20.09.1968 | OBC      | (Against UR) | GHS NANDPUR U/C GSSS THATHAL    |
| 3.      | AMIN CHAND S/O JAISHI RAM VILL TIBLA PO TAROUN TEHSIL GHUMARWIN DISTT BILASPUR H.P.                        | 20071165613/ GHUMARWIN            | 08.08.1967 | EWS      | (Against UR) | GSSS DHAKKI                     |
| 4.      | ANIL KUMAR S/O VISHWA MITTER GAUTAM VILL PRAGPUR POST OFFICE PRAGPUR SUB TEHSIL PRAGPUR DISTRICT KANGRA HP | 18051032011/ DEHRA                | 29.03.1970 | GEN      | UR           | GHS DEOLI                       |
| 5.      | PAWAN KUMAR S/O RATTAN CHAND VPO KINNU TEHSIL AMB DISTT UNA HP 177109                                      | 20070117917                       | 12.07.1968 | GEN      | UR           | GSSS SALOI                      |
| 6.      | SHATUM JEEV VASHISAT S/O OM DUTT VPO BALIWAL TEHSIL HAROLI DISTT UNA HP                                    | 20060478312                       | 24.08.1974 | GEN      | UR           | GHS PALKWAH(L)                  |

|     |   |                              |            |         |              |                              |
|-----|---|------------------------------|------------|---------|--------------|------------------------------|
| 7.  | MANJU LATA D/O DHARAM SINGH VILL BAJRO PO BADHANI TEHSIL BHORANJ DISTT HAMIRPUR HP                  | 200709780/<br>BHORANJ        | 31.12.1974 | GEN     | UR           | GSSS BASAL                   |
| 8.  | ANIL KUMARI D/O RANJEET SINGH VILL HIMMER POST OFFICE HIMMER TEHSIL TAUNI DEVI DISTRICT HAMIRPUR HP | 18062051003/<br>BHORANJ      | 31.12.1974 | GEN     | UR           | GSSS BHADERKALI              |
| 9.  | BANDNA DEVI D/O NIKKA RAM VILL RATHODHA PO CHUNAHAN TEHSIL BALH DISTT MANDI HP                      | W-4999/12/<br>NERCHOWK       | 15.08.1975 | SC      | (Against UR) | GSSS JATHERI                 |
| 10. | KIRAN SHARMA D/O SITA RAM VILL GARSHAR PO BHARERI TEHSIL BHORAJ DISTT HAMIRPUR HP                   | 21032251003/<br>BHORANJ      | 08.05.1981 | GEN     | UR           | GSSS BATHRI                  |
| 11. | BHIM RAJ S/O KHIMU VILL SEGLI PO UPPER BEHLI TEHSIL SUNDERNAGAR DISTT SHIMLA HP                     | 20060604229/<br>SHIMLA       | 15.11.1979 | SC      | (Against UR) | GSSS SANOLI                  |
| 12. | HEM RAJ S/O RAM SINGH VILL DIARGI TEHSIL BALH DISTT MANDI HP  | 725/14/ BALH                 | 04.05.1979 | SC      | (Against UR) | GSSS SANTOKHGARH(B)          |
| 13. | REENA SHARMA W/O SANJEEV KUMAR VPO JAKHYAL DISTT HAMIRPUR H.P.                                      | 16042851005/<br>BHORANJ      | 05.05.1981 | EWS     | (Against UR) | GSSS GUGLEHAR                |
| 14. | RAMESH KUMAR S/O JAGAT RAM VILL KHATARWARI PO UPPER BEHLI TEHSIL SUNDERNAGAR DISTT SHIMLA HP        | 20061066929/<br>SHIMLA       | 22.11.1975 | SC      | (Against UR) | GSSS JADLA                   |
| 15. | SHIV RAM CHAUHAN S/O DILA RAM CHAUHAN VILL KALUTHANDA PO MANDHALA TEHSIL BADDI DISTT SOLAN HP       | 20060441648/<br>BADDI        | 12.08.1975 | SC      | (Against UR) | GSSS SANTOKHGARH(G)          |
| 16. | ROOP LAL S/O NARAYAN DASS VILL NAULAKHA PO KANAID TEHSIL S/NAGAR DISTT MANDI HP                     | 16123129002/<br>SNR          | 15.11.1977 | SC      | (Against UR) | GSSS CHINTPURNI              |
| 17. | ARCHANA SHARMA W/O ARUN KUMAR SHARMA VILL KHARINGAN PO BHARERI TEHSIL BHORANJ DISTT HAMIRPUR H.P.   | 200717147                    | 22.01.1980 | GEN-EWS | EWS          | GSSS PANDOGA                 |
| 18. | SUMER CHAND S/O RAM PRASHAD VPO MAJRA TEHSIL PAONTA SAHIB DISTT SIRMOUR HP                          | 21031540028/<br>PAONTA SAHIB | 07.09.1979 | SC      | UR           | GHS DHALWARI                 |
| 19. | NISHA SHARMA S/O SHAKAR SHARMA VIL MAJYAT O TOTU DISTT SHIMLA HP                                    | 13100802004/<br>SML          | 15.01.1980 | GEN-EWS | EWS          | GSSS THATHAL                 |
| 20. | SAT PAL S/O BHAGAT RAM VILL RUGI PO SURAJPUR TEHSIL BADDI DISTT SOLAN HP                            | 2013067948                   | 07.06.1982 | SC      | BPL          | GSSS TAKOLI                  |
| 21. | SURINDER SINGH S/O GURMAN SINGH VILL TEAK PO MILLIAH TEHSIL SHILLAI DISTT SIRMOUR HP                | 2010225006/<br>SHILLAI       | 05.10.1977 | GEN-EWS | EWS          | GSSS CHURDI                  |
| 22. | MONIKA SHARMA D/O SHAKTI CHAND VILL RAMERA PO JOURE AMB TEHSIL BARSAR DISTT HAMIRPUR HP             | 20070399127/<br>BARSAR       | 11.06.1984 | GEN-EWS | EWS          | GSSS BHADSALI                |
| 23. | SANJEEV KUMAR S/O SH. BALWANT SINGH PULL BAZAR TEHSIL AND DISTT. UNA HP 1743030                     | 200604817                    | 09.08.1978 | OBC     | UR           | GHS JANKOUR                  |
| 24. | HET RAM S/O DILA RAM VILL SAI PO JUGHAN TEHSIL S/NAGAR DISTT MANDI HP                               | 200606081/<br>S/NAGAR        | 08.03.1972 | SC      | BPL          | GHS GHARWASRA U/C GSSS TALAI |
| 25. | JAI RAM S/O MUNSHI RAM VILL TANDA PO RATTI TEHSIL BALH DISTT MANDI HP                               | 402/2004/<br>NERCHOWK        | 23.12.1975 | OBC     | BPL          | GHS KOT                      |

|     |   |                          |            |     |     |                    |
|-----|---|--------------------------|------------|-----|-----|--------------------|
| 26. | JAGDISH S/O CHINT RAM URF SHINTU VILL BHAYARTA PO CHUNAHAN TEHSIL BALH DISTT MANDI HP | 4673/12 MANDI            | 01.06.1980 | OBC | BPL | GSSS PIPLOO        |
| 27. | JAYOTI KUMARI D/O NIRMLA LAL VILL NAITLA PO RAJWARI TEHSIL BALH DISTT MADNI HP        | 20080099808/<br>BALH     | 12.07.1986 | SC  | UR  | GSSS DEHLAN        |
| 28. | ASHEESH KUMAR S/O NIKKA RAM VILL B HOUR PO KANAID TEHSIL S/NAGAR DISTT MANDI HP       | 139/04/<br>S/NAGAR       | 21.04.1977 | SC  | UR  | GHS RAIPUR SAHORAN |
| 29. | SHASHI BALA W/O SURESH KUMAR VPO KAROHTA TEHSIL BHORANJ DISTT HAMIRPUR H.P.           | 2009101731/<br>BHORANJ   | 19.10.1981 | SC  | UR  | GSSS SASAN         |
| 30. | DESH RAJ S/O BRIJ LAL VILL SAI PO JUGHAN TEHSIL S/NAGAR DISTT MANDI HP                | 1909242026/<br>S/NAGAR   | 01.02.1977 | SC  | UR  | GSSS GAGRET        |
| 31. | MANOJ KUMAR S/O PRAKASH CHAND VILL DADOH PO DHABAN TEHSIL & DISTT MANDI HP            | 9803/13/<br>NERCHWOK     | 13.02.1980 | SC  | UR  | GSSS JOWAR         |
| 32. | HARMESH S/O SANT RAM VPO BHAGROTU TEHSIL BALH DISTT MANDI HP                          | 20120895308/<br>NERCHOWK | 13.01.1979 | SC  | UR  | GSSSPIRTHIPUR      |
| 33. | JEEWAN LAL S/O SAUJU RAM VILL DADOUR PO DHABAN TEHSIL BALH DISTT MANDI HP             | 20100767808/<br>NERCHOWK | 10.09.1974 | SC  | UR  | GSSS NAKROH        |
| 34. | SWARN LATA D/O KARAM SINGH VPO BADEHAR TEHSIL BHORANJ DISTT HAMIRPUR H.P.             | 20070081213/<br>BHORANJ  | 12.10.1981 | SC  | UR  | GSSS BADHERA(L)    |

**Note:-** In case of non availability of vacancy due to pending litigation/PTA.GIA case or any other administrative reasons in the offered school the concerned head of the school is directed to immediately refer back the individual to this office for amendment. It will also be the duty of the candidate to intimate such a problem to the undersigned within the prescribed period of offer along with the report of the concerned Head of Institution failing which the offer will stand terminated without any notice.

Deputy Director Elementary Education,  
Una Distt Una (HP)

Endst No: Even

Dated: Even

Copy to the following for information please:-

1. The Director of Elementary Education Himachal Pradesh Shimla.

2. The Principal/ Headmaster, GSSS/GHS Concerned Distt Una with the directions that before accepting the joining report of the candidate a bond on Judicial Paper (in triplicate) is required to be executed between the Head of the institution and the contract appointee as per specimen copy enclosed. Original copy of the bond will be retained in the office of the school, other copy is to be handed over to the appointee and third copy will be forwarded to this office along with joining report. The joining of appointee will be treated from the date of signing of the bond. In addition to it the character and antecedents of the candidate appointed may be got verified within three months of the date of his joining and report be sent to this office within 10 days after completion of the scheduled date/time of three months. In addition to above a declaration to this effect be obtained from the DM Concerned before joining that he / she had not earlier joined as DM in any other Distt.

3. The Chief Medical officer Una Distt Una for necessary action please.

4. The Employment Exchanges Concerned.

5. The candidate concerned for compliance. (Registered Post)

Deputy Director Elementary Education,  
Una Distt Una (HP)

**CONTRACT/AGREEMENT TO BE EXECUTED BETWEEN THE (C&V) ..... TEACHER AND THE GOVT. OF HP THROUGH DY. DIRECTOR OF ELEMENTARY EDUCATION (Designation of the Appointing Authority)**

This agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ in the year 2022

between ..... Sh/.....S/O/W/O Sh..... R/O Contract appointee (hereinafter called the First Party) and the Govt. of Himachal Pradesh through the Dy. Director of Elementary Education/Head of institution i.e. Principal/Headmaster (DM) on contract basis on the following terms and conditions:.

1. That the FIRST PARTY shall remain in the service of second party as a C&V (DM) for a period of one year commencing on the day of \_\_\_\_\_ and ending on the day of \_\_\_\_\_

It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with second party shall ipso.facto stand terminated on the last working day i.e. on \_\_\_\_\_ and information / notice shall not be necessary.

2. The contractual amount of the first party will be Rs. 21360 / . per month.
3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good or if a regular incumbent is appointed / posted against the vacancy for which the first party was engaged on contract.
4. The contractual appointment shall not confer any right to incumbent for the regularization of service at any stage.
5. Contractual C&V TEACHER (DM) will be entitled for one day casual leave after putting in one month service. 10 days Medical leave and 5 days special leave admissible and can be accumulated up to one year. He/She will not be entitled for medical reimbursement and L.T.C. etc. Only maternity leave will be given as per rules.
6. Unauthorized absence from the duty without the approval of the controlling Authority shall automatically lead to the termination of the contract. A contractual C&V Teacher will not be entitled for contractual amount for the period of absence from duty.
7. Transfer of an official appointed on contract basis will not be permitted from one place to another in any case.
8. Selected candidate will have to submit a certificate of his/her fitness from the Chief Medical Officer. In case of woman candidate pregnant beyond twelve weeks will start temporarily unfit till the confinement is over. Such woman candidate will be allowed to join upon fitness certificate form an Govt. Medical Officer.

9. Contract appointee will be entitled to TA/DA, if required to go on tour in connection with his/her official duties at the same rate as applicable to regular officials at the same rate as applicable to regular officials.

10. The employees Group Insurance Scheme as well as EPI/GPF will not be applicable to contractual appointee.

In witness whereof the FIRST PARTY AND SECOND PARTY have hereinto set their hands the day, month and year first above written.

In the presence of witnesses:

1

**Signature of First Party**

2

In the presence of witnesses:.

1

**Signature of Second Party**

2

## TERMS & CONDITIONS

|    |   |
|----|---|
| 1  | The concerned candidate shall have to produce the medical fitness certificate from the Chief Medical Officer of the concerned Distt ,where he/ she has been appointed .   |
| 2  | The candidate concerned shall have to submit as declaration to the effect that if married, he/ she has only one spouse living. The woman candidates will declare that she has not married a person having a living wife.  |
| 3  | The concerned candidate shall have to produce attested copies of his/her acadmic/ professional qualification/ domicile/date of birth etc. certificate.  |
| 4  | The concerned candidate shall have to produce a character certificate from competent authority i.e (SDM/TEHSILDAR/NAIB TEHSILDAR )  |
| 5  | The concerned candidate shall furnish a declaration to the effect that he /she is not a dismissed employee of any Govt./Semi.Govt. Department/organization.   |
| 6  | The appointment may be terminated at any time by a month 's notice on either side without assigning any reason.   |
| 7  | The concerned candidate will have to make an oath of allegiance./faithfulness to the constitution of India.   |
| 8  | The concerned candidate's will have to SC/ST/OBC etc. will furnish the requisite certificate on the prescribed form only issued by the competent authority from H.P.  |
| 9  | His/ Her retention in service is subject to his/her character and antecedent being found satisfactory which should be get verified by the concerned Deputy Director/Head of concerned school within scheduled period of three months.   |
| 10 | He/ She will have to give in writing whether he/she was over convicted by a court of law and if so the particular of the offence and punishment be stated. Failing to disclose the facts, he /she will render himself/herself liable to be removed from service without any notice as and when the factual facts comes to light.                                    |
| 11 | The candidates concerned shall have to produce the certificate/information produced/given by th candidate of his/her being a citizen of India.  |
| 12 | In case of any of the certificate /information produced/given by the candidate is found false/wrong Later on his/her service will be terminated.  |
| 13 | In case the candidate belongs to Antodaya/IRDP family he/ she have to produce a certificate on the prescribed form only issued by the competent authority of the area concerned.  |
| 14 | The appointment shall have to serve in the difficult area sub – cadre for a minimum period of five years.   |
| 15 | The appointee shall have to submit an undertaking to the effect that he/she has passed educational/professional qualification from a recognized University/ institution. If at any stage it is detected that the educational & professional qualification are not from a recognized University/ Institution then the service are liable to be terminated forthwith. |

Deputy Director Elementary Education  
Una Distt Una (HP)