

No EDN-U (E-V) Elem -C&V/2023/- 1539

Office of the,

Deputy Director of Elementary Education

Una Distt.Una (H.P)

Dated: 02/05/23

Phone no. 01975-223586

Email id

ddee-una.hp@nic.in

To

All the Principal/ Headmaster,
GSSS/GHS inUna Distt (HP)

Subject :- Ragarding Latest Establishment Return of C&V Category.

Memo:

It is to inform you, that the Establishment Register of C&V Category of this Distt is being updated by this office. You are therefore directed that the latest Establishment Return of C&V Category of your school as well as your complex school may be supplied to this office immediately through **Excel Format**(Hard & Soft Copy) on the proforma-I & Proforma -II.

Encls:- Proforma

Dy. Director Elementary Education
Una Distt. Una (HP)

Proforma - 1

Establishment Return of C&V as on 30.04.2023

Name of School : GMS/GHS/GSSS

Sr. No.	Name of Teacher	Name of Post LT/Shastri/PE T/DM/CT/ Punjabi	Gender M/ F	DOB	Date of Appointment As Contract	Date of Appointment As Regular	Date of working in this school	Seniority No.	PMIS No.	Category Gen/ OBC/ SC/ST	Whether Couple Case or Not Yes/No	Regular/ Contract/ PTA/ PARA/ SMC	Three Previous Place of Positing with period	Permanet Home Address	Mobile No. of Teacher	Mode of Appointment i.e. Batchwise/HPSSC/P romoted from JBT
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																

Signature of Head of the Insitution

With Seal:

Name & Contact No. Principal/Headmaster

Proforma - II

Name of School : **GMS/GHS/GSSS**

Categorywise Abstract

Sanctioned						Filled						Vacant					
LT	Shastri	PET	DM	CT	Punjabi	LT	Shastri	PET	DM	CT	Punjabi	LT	Shastri	PET	DM	CT	Punjabi

Enrollment of Classwise 6th to 10th as on 30.04.2023

Sr. No.	Name of School	6th	7th	8th	9th	10th	Total

Signature of Head of the Insitution

With Seal:

Name & Contact No. Principal/Headmaster