

No. EDN-U(A-I)Elem- Store/2018-19/- 4900

On site

Office of the,
Dy. Director Elementary Education
Una Distt. Una(HP)

Dated :- 8/12/2021 Una, the

To

All the Principal, Headmaster,
Incharges of GSSS/GHS/GMS
Distt. Una(HP).

Subject:

Regarding supply of school wise demand of desk/green board/sackcloth(Taat Patti).

Memo,

On the subject cited above, you are hereby directed to submit the demand from classes 6th to 8th on the enclosed format through their concerned BRCC office within a period of **one week** positively.

Encls:-Annexure-A

Note:- Do not send the above demand to this office by mail, submit it directly to your concerned BRCC office.

Dy. Director Elementary Education,
Una Distt. Una(HP)

Endst No.-even dated:-even

Copy to :-

1. All the BRCC (U) Distt. Una(HP) for information and with the direction to collect the above said demand and further submit to this office well in time.

Dy. Director Elementary Education,
Una Distt. Una(HP)

Annexure-A

Sr. No.	School Name	Quantity of Desk Required (6 th to 8 th)	Quantity of Green Board Required (6 th to 8 th)	Quantity of sackcloth (Taat Patti) Required (6 th to 8 th)	Remarks
1					
Total					

Deputy Director of Elementary Education
Una, District Una(HP)